

UPSE SECURITIES LIMITED

'PADAM TOWERS', 14/113, CIVIL LINES, KANPUR-208 001

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USL/2010-11/02

06.05.2010

NOTICE TO SUB-BROKERS

Sub: Inactive Clients, Document for Policies & Procedures and Running Account Authorisaion

SEBI advised to define inactive clients. In line with the same exercise, it was decided initially to treat such clients as 'inactive' who had not done any trade since 01.01.2007 i.e. the date from which requirement of PAN had been made mandatory for trading in securities market.

It is further decided that the period for deciding the client as 'inactive' shall be one year from the date of the end of the financial year in which last trade was done and, accordingly, now all those clients who have not done any trade since 31.03.2009 shall be treated as 'inactive' and marked as 'inactive'.

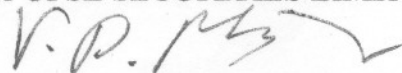
However, if any such 'inactive' client wishes to restart his trading activities, he will be required to submit an application on the enclosed format through his sub-broker.

Moreover, SEBI, vide Point Number 8 of Annexure – A of SEBI Circular No.MIRSD/SE/Cir-19/2009 dated 03.12.2009, has also advised for a mandatory document dealing with policies and procedures. Accordingly, a format for the same is also enclosed. Sub-Brokers are requested to get executed the same from all of their clients and submit us the same at the earliest

Further, a format for running account authorization etc. is also enclosed which is to be submitted by all the active clients.

Sub-brokers cooperation in the matter is requested.

for UPSE SECURITIES LIMITED



(VED PRAKASH MISHRA)
CHIEF EXECUTIVE OFFICER

Encl : As above.

C.C. to: M.D.- UPSE
G.M(O)- UPSE
Surveillance - UPSE
EDP – BOLT – for flashing on system & putting on Website
Margin – BOLT
Pay-in/Pay-out Funds – BOLT
Pay-in/Pay-out Securities – BOLT
Notice Board

Name of Client _____

Date: _____

Address of Client _____

Client Code _____

Name of Sub-broker _____

To,
M/s UPSE SECURITIES LIMITED
Padam Tower, 14/113, Civil Lines
Kanpur -208001

Dear Sirs,

**Sub.: Request to Remove Name from Inactive List, Annual Authorisation
of Running Account, Request for Quarterly Settlement and
Request for Sending the Electronic Contact Notes**

I/we, _____, request you to remove my/our name from
the inactive list, because I/we wish to reactivate trading.

I/we hereby also request and authorize you to keep my running account with you.
However, this request and authorization is subject to revocation .

Moreover, I/we request you to settle my account, funds and securities, once in a calendar
quarter and accordingly send the statements.

Further, I/we hereunder give my Email ID and request you to send electronic contract
notes, statements and other communications on the same:

Email ID: _____

I/we have updated the KYC requirements.

Thanking you,
Yours faithfully

(Signature of the Client)

(Counter signature of Sub-broker)

UPSE SECURITIES LIMITED

Addendum to and Forming Part of Client Registration Form and Agreement for Dealing in BSE Cash Segment

Name of Client _____ Client Code _____

Mandatory Document dealing with Policies and Procedures

1. Penny Stocks

UPSE Securities Limited shall be at liberty to refuse trades in Penny Stocks i.e. illiquid securities identified by the Exchanges.

2. Client's Exposure Limits

The Client shall abide by the exposure limits, if any, set by the Sub-broker or UPSE Securities Limited or by the Exchanges or Clearing Corporation or SEBI from time to time.

3. Brokerage Rate

The Client shall pay to UPSE Securities Limited brokerage and statutory levies as applicable from time to time and as they apply to Client's account, transactions and to the services that UPSE Securities Limited and/or Sub-broker render to the client. UPSE Securities Limited/Sub-broker shall not charge brokerage more than the maximum brokerage permissible as per the Rules, Bye-Laws and Regulations of the Exchanges/SEBI.

4. Imposition of Penalty

All Parties i.e. UPSE Securities Limited, Sub-broker and Client shall abide by the penalty norms, if any, for delayed payments and other violations, set by the UPSE Securities Limited or by the Exchanges or Clearing Corporation or SEBI from time to time.

5. Right to Sell Client's Securities

Without prejudice to the other rights, UPSE Securities Limited shall be entitled to liquidate(sell Client's securities)/close out all or any of the Client's positions for non payment of margins, pay-ins, outstanding debts or other amounts, limited to the extent of settlement/margin obligations, and adjust the proceeds of such liquidation/close out, if any, against the Client's liabilities/obligations, without giving notice to the Client. Any and all losses and financial charges on account of such liquidation/close out shall be charged to and borne by the Client.

Cont...2

Signatures:

(Client)

(Sub-broker)

(UPSE Securities Ltd.)

6. Shortages in Internal Nettings

Client shall be liable to make good all the shortages in obligations arising out of internal netting of trades.

7. Client's Position

Under the conditions, if any, specified by UPSE Securities Limited or by the Exchanges from time to time, the Client shall not be allowed to take further position or UPSE Securities Limited may close the existing position of the client.

8. Client's Request

On receipt of written request of the client, his account shall be closed or temporarily suspended.

9. Deregistration of Client

The Client shall be put in the inactive list or finally deregistered, under the norms, if any, specified by UPSE Securities Limited or by the Exchanges or Clearing Corporation or SEBI from time to time.

Signatures:

(Client) *

(Sub-broker with rubber stamp)

(UPSE Securities Ltd.)

Date:

* In case of Non-individual Client, Only Authorised Person has to sign with rubber Stamp.

Name of Client _____
Address of Client _____

Date:

Client Code _____
Name of Sub-broker _____

To,
M/s UPSE SECURITIES LIMITED
Padam Tower, 14/113, Civil Lines
Kanpur -208001

Dear Sirs,

**Sub.: Annual Authorisation of Running Account, Request for Quarterly
Settlement and Request for Sending the Electronic Contract Notes**

I / we, _____, hereby request and authorize you to keep my running account with you. However, this request and authorization is subject to revocation .

Moreover, I/we request you to settle my account, funds and securities, once in a calendar quarter and accordingly send the statements.

Further, I/we hereunder give my Email ID and request you to send electronic contract notes, statements and other communications on the same:

Email ID: _____

Thanking you,

Yours faithfully

(Signature of the Client)

(Counter signature of Sub-broker)